ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
2.0 All information must be provided accurately.
3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the ***Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022,*** *the APP-CSE for FY 2023 must be submitted on or before* ***30 September 2022.***

Department/Bureau/Office: PROFESSIONAL REGULATION CC
Region: VIII
Address: LICEO DEL VERBO DIVINO (LVD) L AVENIDA VETERANOS, TACLOBAN
Agency Code/UACS:
Organization Type:
Contact Person: ARMOND M. ENGLIS
Position: Regional Director
E-mail: [illegible]
Telephone/Mobile Nos: (053) 832-2319

No.	Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity for the year	Price Catalogue (as of 30 July 2022)	Total Amount for the year
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	10	10	10	30	1,435.50	10	10	10	30	1,435.50	10	10	10	30	1,435.50	10	10	10	30	1,435.50	120	47.85	5,742.00
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	8	8	8	24	7,933.20	8	8	8	24	7,933.20	7	7	7	21	6,941.55	7	7	7	21	6,941.55	90	330.55	29,749.50
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.91	0.00
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	2	2	2	6	218.16	2	2	2	6	218.16	2	2	2	6	218.16	2	2	2	6	218.16	24	36.36	872.64
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4.47	0.00
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	40	40	40	120	2,664.00	40	40	40	120	2,664.00	40	40	40	120	2,664.00	40	40	40	120	2,664.00	480	22.20	10,656.00
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	40	40	40	120	2,664.00	40	40	40	120	2,664.00	40	40	40	120	2,664.00	40	40	40	120	2,664.00	480	22.20	10,656.00
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	10	10	10	30	666.00	10	10	10	30	666.00	10	10	10	30	666.00	10	10	10	30	666.00	120	22.20	2,664.00
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	20	20	20	60	9,672.00	20	20	20	60	9,672.00	20	20	20	60	9,672.00	20	20	20	60	9,672.00	240	161.20	38,688.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
11	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,598.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	4	4	4	12	245.88	4	4	4	12	245.88	4	4	4	12	245.88	4	4	4	12	245.88	48	20.49	983.52
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	4	4	4	12	220.08	4	4	4	12	220.08	4	4	4	12	220.08	4	4	4	12	220.08	48	18.34	880.32
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.20	0.00
CLEANING EQUIPMENT AND SUPPLIES																										
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	10	10	10	30	2,449.20	10	10	10	30	2,449.20	10	10	10	30	2,449.20	10	10	10	30	2,449.20	120	81.64	9,796.80
16	47131604-BR-S01	BROOM, Soft (Walis Tambo)	piece	3	3	3	9	1,226.16	3	3	3	9	1,226.16	3	3	3	9	1,226.16	3	3	3	9	1,226.16	36	136.24	4,904.64
17	47131604-BR-T01	BROOM, Stick (Walis Ting-ting)	piece	3	3	3	9	205.02	3	3	3	9	205.02	3	3	3	9	205.02	3	3	3	9	205.02	36	22.78	820.08
18	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	10	10	10	30	1,248.00	10	10	10	30	1,248.00	5	5	5	15	624.00	5	5	5	15	624.00	90	41.60	3,744.00
19	47131805-CL-P01	CLEANSER, Scouring Powder, 350g	can	10	10	10	30	717.60	10	10	10	30	717.60	5	5	5	15	358.80	5	5	5	15	358.80	90	23.92	2,152.80
20	47131811-DE-B02	DETERGENT BAR, 140g as packed	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.86	0.00

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue as of 30 Jun 2022	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
1b	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pouch	10	10	10	30	1,622.40	10	10	10	30	1,622.40	10	10	10	30	1,622.40	10	10	10	30	1,622.40	120	54.08	6,489.60
1b	47131803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	10	10	10	30	4,196.70	10	10	10	30	4,196.70	10	10	10	30	4,196.70	10	10	10	30	4,196.70	120	139.89	16,788.80
1b	47131801-DU-P01	DUST PAN, rigid non-breakable plastic	piece	2	2	2	6	165.84	2	2	2	6	165.84	2	2	2	6	165.84	2	2	2	6	165.84	24	27.64	663.36
1b	47131801-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	169.76	0.00
1b	47131804-FC-A01	FURNITURE CLEANER, Aerosol type, 300ml.	can	2	2	2	6	720.72	2	2	2	6	720.72	2	2	2	6	720.72	2	2	2	6	720.72	24	120.12	2,882.88
1b	73101612-HD-L01	LIQUID HAND SOAP, 500ml.	bottle	5	5	5	15	644.25	5	5	5	15	644.25	5	5	5	15	644.25	5	5	5	15	644.25	60	42.95	2,577.00
1f	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	2	2	2	6	13,728.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	2,288.00	13,728.00
1b	47131613-MP-H02	MOPHANDLE, heavy duty	piece	1	1	1	3	374.40	1	1	1	3	374.40	1	1	1	3	374.40	1	1	1	3	374.40	12	124.80	1,497.60
1b	47131615-MP-R01	MOPHEAD, made of rayon	piece	1	1	1	3	367.53	1	1	1	3	367.53	1	1	1	3	367.53	1	1	1	3	367.53	12	122.51	1,470.12
1b	47131301-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	2	2	2	6	318.84	2	2	2	6	318.84	2	2	2	6	318.84	2	2	2	6	318.84	24	53.14	1,276.36
1b	47131603-SC-N01	SCOURING PAD, 5 pieces per pack	pack	2	2	2	6	347.58	2	2	2	6	347.58	2	2	2	6	347.58	2	2	2	6	347.58	24	57.93	1,390.32
1b	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	30	30	30	90	12,963.60	30	30	30	90	12,963.60	30	30	30	90	12,963.60	30	30	30	90	12,963.60	360	144.04	51,854.40
1b	47121702-WB-P01	WASTEBASKET, rigid plastic	piece	4	4	4	12	382.92	4	4	4	12	382.92	4	4	4	12	382.92	4	4	4	12	382.92	48	31.91	1,531.68
COLOR COMPOUNDS AND DISPERSIONS																											
5a	12171703-SI-P01	INK, for stamp pad, 30ml.	bottle	10	10	10	30	867.30	10	10	10	30	867.30	10	10	10	30	867.30	10	10	10	30	867.30	120	28.91	3,469.20
CONSUMER ELECTRONICS																											
7b	52161533-DV-A01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,339.16	0.00
FACE MASK																											
8a	42131713-SM-M06	FACE MASK, 3 ply, fifty (50) pieces per box	box	10	10	5	25	1,937.50	10	10	5	25	1,937.50	5	10	10	25	1,937.50	10	10	5	25	1,937.50	100	77.50	7,750.00
FILMS																											
9a	13111203-AC-F01	ACETATE, 30 meters	roll	2	2	2	6	3,819.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	969.88	5,819.28
9a	13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	225.69	0.00
9a	13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	230.54	0.00
FIRE FIGHTING EQUIPMENT																											
4a	46191601-FE-H01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00
4a	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00
FLAG OR ACCESSORIES																											
4a	53121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.04	0.00
FURNITURE AND FURNISHINGS																											
4a	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	367.41	0.00
4a	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	364.92	0.00
4a	56101519-TH-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00
4a	56101519-TH-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																											
4a	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00
4a	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00
4a	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	854.06	0.00
4a	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	748.56	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
4a	43211507-DSK001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,795.60	0.00
4a	43211507-DSK002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.60	0.00
4a	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	0	0	0	0	0.00	0	1	3	4	14,794.40	0	0	0	0	0.00	0	0	0	0	0.00	4	3,792.40	16,794.40
4a	43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,580.00	0.00
4a	43211503-LAP002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00
4a	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	149.76	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																						Total Quantity for the year	Price Catalogue as of 30 Jun 2022	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
57	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,100.97	0.00
58	43212102-PR-D03	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,188.92	0.00
59	43212103-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																												
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	2	2	2	6	453.66	2	2	2	6	453.66	2	2	2	6	453.66	2	2	2	6	453.66	24	75.61	1,814.64
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	5	5	5	15	3,087.30	5	5	5	15	3,087.30	5	5	5	15	3,087.30	5	5	5	15	3,087.30	60	205.82	12,349.20
MANUFACTURING COMPONENTS AND SUPPLIES																												
62	31201610-GL-J01	GLUE, all-purpose, 200 grams	jar	10	10	10	30	2,121.60	10	10	10	30	2,121.60	10	10	10	30	2,121.60	10	10	10	30	2,121.60	120	70.72	8,486.40
63	31181804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	20	20	20	60	1,353.00	20	20	20	60	1,353.00	20	20	20	60	1,353.00	20	20	20	60	1,353.00	240	22.55	5,412.00
64	31181804-SW-S01	STAPLE WIRE, standard	box	20	20	20	60	1,425.60	20	20	20	60	1,425.60	20	20	20	60	1,425.60	20	20	20	60	1,425.60	240	23.76	5,702.40
65	31201503-TA-E01	TAPE, electrical	roll	3	3	3	9	175.05	3	3	3	9	175.05	3	3	3	9	175.05	3	3	3	9	175.05	36	19.45	700.20
66	31201503-TA-M01	TAPE, masking, 24mm	roll	20	20	20	60	3,712.80	20	20	20	60	3,712.80	20	20	20	60	3,712.80	20	20	20	60	3,712.80	240	61.88	14,851.20
67	31201503-TA-M02	TAPE, masking, 48 mm	roll	20	20	20	60	7,269.60	20	20	20	60	7,269.60	20	20	20	60	7,269.60	20	20	20	60	7,269.60	240	121.16	29,078.40
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	40	40	40	120	2,683.20	40	40	40	120	2,683.20	40	40	40	120	2,683.20	40	40	40	120	2,683.20	480	22.36	10,732.80
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	30	30	30	90	1,206.20	30	30	30	90	1,206.20	30	30	30	90	1,206.20	30	30	30	90	1,206.20	360	11.18	4,024.80
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	30	30	30	90	2,031.30	30	30	30	90	2,031.30	30	30	30	90	2,031.30	30	30	30	90	2,031.30	360	22.57	8,125.20
71	31181507-TW-P01	TWINE, plastic	roll	5	5	5	15	999.30	5	5	5	15	999.30	5	5	5	15	999.30	5	5	5	15	999.30	60	66.62	3,997.20
MEASURING AND OBSERVING AND TESTING EQUIPMENT																												
72	41111604-RU-P02	RULER, plastic, 450 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.64	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																												
73	44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	4	4	4	12	177.84	4	4	4	12	177.84	4	4	4	12	177.84	4	4	4	12	177.84	48	14.82	711.36
74	44101602-PB-H01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	0.00
75	44101807-CA-C01	CALCULATOR, Compact	unit	2	2	2	6	1,597.44	2	2	2	6	1,597.44	2	2	2	6	1,597.44	2	2	2	6	1,597.44	24	266.24	6,389.76
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	5	5	5	15	494.55	5	5	5	15	494.55	5	5	5	15	494.55	5	5	5	15	494.55	60	32.97	1,978.20
77	44122105-BF-C01	CLIP, backfold, 25mm	box	10	10	10	30	261.60	10	10	10	30	261.60	10	10	10	30	261.60	10	10	10	30	261.60	120	8.72	1,046.40
78	44122105-BF-C02	CLIP, backfold, 25mm	box	10	10	10	30	442.50	10	10	10	30	442.50	10	10	10	30	442.50	10	10	10	30	442.50	120	14.75	1,770.00
79	44122105-BF-C03	CLIP, backfold, 32mm	box	10	10	10	30	766.80	10	10	10	30	766.80	10	10	10	30	766.80	10	10	10	30	766.80	120	25.56	3,067.20
80	44122105-BF-C04	CLIP, backfold, 50mm	box	10	10	10	30	1,681.20	10	10	10	30	1,681.20	10	10	10	30	1,681.20	10	10	10	30	1,681.20	120	56.04	6,724.80
81	44121801-CT-B02	CORRECTION TAPE, 8 meters	piece	20	20	20	60	691.80	20	20	20	60	691.80	20	20	20	60	691.80	20	20	20	60	691.80	240	11.53	2,767.20
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	4	4	4	12	401.16	4	4	4	12	401.16	4	4	4	12	401.16	4	4	4	12	401.16	48	33.43	1,604.64
83	44111515-DF-B01	DATA FILE BOX	piece	3	3	3	9	694.80	3	3	3	9	694.80	3	3	3	9	694.80	3	3	3	9	694.80	36	77.20	2,779.20
84	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	68.64	0.00
85	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	453.96	0.00
86	44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	764.40	0.00
87	44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	990.72	0.00
88	44121506-EN-K01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	738.60	0.00
89	44121506-EN-P02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.49	0.00
90	44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	432.02	0.00
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	488.00	0.00
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	3	3	3	9	102.69	3	3	3	9	102.69	3	3	3	9	102.69	3	3	3	9	102.69	36	11.41	410.76
93	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	5	5	5	15	1,419.60	5	5	5	15	1,419.60	5	5	5	15	1,419.60	5	5	5	15	1,419.60	60	94.64	5,678.40
95	44111515-FO-D01	FILE ORGANIZER, expanding, plastic, legal	piece	4	4	4	12	1,022.40	4	4	4	12	1,022.40	4	4	4	12	1,022.40	4	4	4	12	1,022.40	48	85.20	4,089.60
96	44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	4	4	4	12	133.56	4	4	4	12	133.56	4	4	4	12	133.56	4	4	4	12	133.56	48	11.13	534.24
97	44122018-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	4	4	4	12	170.76	4	4	4	12	170.76	4	4	4	12	170.76	4	4	4	12	170.76	48	14.23	683.04

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue /w of 30 Jun 2022	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 average	April	May	June	Q2	Q2 average	July	Aug	Sept	Q3	Q3 average	Oct	Nov	Dec	Q4	Q4 average			
98	4412011-FO-F01	FOLDER, fancy with slide, A4, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00
99	4412011-FO-F02	FOLDER, fancy with slide, legal, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	286.52	0.00
100	4412011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00
101	4412011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	230.57	0.00
102	4412027-FO-F01	FOLDER, pressboard, 100 pieces per box	box	1	1	1	3	2,857.92	1	1	1	3	2,857.92	1	1	1	3	2,857.92	1	1	1	3	2,857.92	12	892.64	11,431.68
103	4412011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	289.12	0.00
104	4412011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	333.26	0.00
105	4412008-ST-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	2	2	2	6	278.66	2	2	2	6	278.66	2	2	2	6	278.66	2	2	2	6	278.66	24	63.11	1,514.64
106	4411101-MF-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00
107	4412116-MA-P01	MARKER, Fluorescent, 3 colors per set	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38.64	0.00
108	4412108-MP-B01	MARKER, Permanent, Black	piece	30	30	30	90	672.30	30	30	30	90	672.30	30	30	30	90	672.30	30	30	32	92	687.24	362	7.47	2,704.14
109	4412108-MP-B02	MARKER, Permanent, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7.47	0.00
110	4412108-MP-B03	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7.47	0.00
111	4412108-MW-B01	MARKER, Whiteboard, Black	piece	30	30	30	90	868.50	30	30	30	90	868.50	30	30	30	90	868.50	30	30	30	90	868.50	360	9.65	3,474.00
112	4412108-MW-B02	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00
113	4412108-MW-B03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00
114	4412104-PC-C01	PAPER CLIP, vinyl/plastic coated, 33mm	box	20	20	20	60	529.20	20	20	20	60	529.20	20	20	20	60	529.20	20	20	21	61	538.02	241	8.82	2,125.62
115	4412104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	20	20	20	60	826.80	20	20	20	60	826.80	20	20	20	60	826.80	20	20	20	60	826.80	240	13.78	3,307.20
116	4410101-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00
117	4412106-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	5	5	5	15	311.85	5	5	5	15	311.85	5	5	5	15	311.85	5	5	5	15	311.85	60	20.79	1,247.40
118	4412019-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	1	1	1	3	630.61	1	1	1	3	630.61	1	1	1	3	630.61	1	1	1	3	630.61	12	21.87	2,524.44
119	4410102-PU-P01	PUNCHER, paper, heavy duty	piece	2	2	2	6	904.80	2	2	2	6	904.80	2	2	2	6	904.80	2	2	2	6	904.80	24	150.80	3,619.20
120	4412037-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.20	0.00
121	4412101-RU-B01	RUBBER BAND No. 18, 350g	box	3	3	3	9	1,216.80	3	3	3	9	1,216.80	3	3	3	9	1,216.80	3	3	3	9	1,216.80	36	135.20	4,867.20
122	4412905-SP-P01	STAMP PAD, felt	piece	10	10	10	30	1,197.60	10	10	10	30	1,197.60	10	10	10	30	1,197.60	10	10	10	30	1,197.60	120	39.92	4,790.40
123	4412810-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	3	3	3	9	300.33	3	3	3	9	300.33	3	3	3	9	300.33	3	3	3	9	300.33	36	33.37	1,201.32
124	4412615-ST-S01	STAPLER, standard type	piece	4	4	4	12	1,747.20	4	4	4	12	1,747.20	4	4	4	12	1,747.20	4	4	4	12	1,747.20	48	145.60	6,988.80
125	4412615-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	888.16	0.00
126	4412615-SR-P01	STAPLE REMOVER, plier type	piece	3	3	3	9	250.83	3	3	3	9	250.83	3	3	3	9	250.83	3	3	3	9	250.83	36	27.87	1,003.32
127	4412605-TD-T01	TAPE DISPENSER, table top	piece	3	3	3	9	655.20	3	3	3	9	655.20	3	3	3	9	655.20	3	3	3	9	655.20	36	72.80	2,620.80
PAPER MATERIALS AND PRODUCTS																											
128	1411152S-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00
129	1411150G-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	682.22	0.00
130	1411150G-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.80	0.00
131	1411150G-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00
132	1411150G-CF-L24	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.40	0.00
133	1411150G-CF-L34	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00
134	1411150G-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,086.00	0.00
135	1411160H-LL-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00
136	1411151H-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	10	10	10	30	1,111.80	10	10	10	30	1,111.80	10	10	10	30	1,111.80	10	10	10	30	1,111.80	120	37.06	4,447.20
137	1411151H-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	10	10	10	30	1,778.40	10	10	10	30	1,778.40	10	10	10	30	1,778.40	10	10	10	30	1,778.40	120	59.28	7,113.60
138	1411151H-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	10	10	10	30	1,560.00	10	10	10	30	1,560.00	10	10	10	30	1,560.00	10	10	10	30	1,560.00	120	52.00	6,240.00
139	1411151H-NB-S01	NOTEBOOK, stenographer	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.04	0.00
140	1411130T-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	30	30	30	90	14,908.50	30	30	30	90	14,908.50	30	30	30	90	14,908.50	30	30	30	90	14,908.50	360	165.63	59,634.00
141	1411130T-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	30	30	30	90	17,028.20	30	30	30	90	17,028.20	30	30	30	90	17,028.20	30	30	30	90	17,028.20	360	189.18	68,104.80

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue as of 28 Jul 2022	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
143	14111307-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	137.74		0.00
143	14111307-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	158.91		0.00
144	14111331-PP-B01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25.53		0.00
145	14111303-PA-P01	PAPER, parchment, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.05		0.00
146	14111531-RD-B01	RECORD BOOK, 300 PAGES	book	2	2	2	6	374.40	2	2	2	6	374.40	2	2	2	6	374.40	2	2	2	6	374.40	24	62.40		1,497.60
147	14111531-RD-B02	RECORD BOOK, 500 PAGES	book	2	2	2	6	624.00	2	2	2	6	624.00	2	2	2	6	624.00	2	2	2	6	624.00	24	104.00		2,496.00
148	14111818-TH-P02	THERMAL PAPER, 210mm	rol	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.64		0.00
149	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.00		0.00
150	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	10	10	10	30	2,589.60	10	10	10	30	2,589.60	10	10	10	30	2,589.60	10	10	10	30	2,589.60	120	86.32		10,358.40
PERFUMES OR COLOGNES OR FRAGRANCES																											
151	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	5	5	5	15	1,212.75	5	5	5	15	1,212.75	5	5	5	15	1,212.75	5	5	5	15	1,212.75	60	80.85		4,851.00
PESTICIDES OR PEST REPELLENTS																											
152	10191509-IN-A01	INSECTICIDE, 600mL	can	5	5	10	20	2,707.20	5	10	10	25	3,484.00	5	10	10	25	3,484.00	5	10	10	25	3,484.00	95	135.36		13,239.20
PRINTED PUBLICATIONS																											
153	55101504-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21		0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES [CONSUMABLES]																											
1	44103105-DR-D03	DRUM CARTRIDGE, BROTHER DR-3433, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20		0.00
2	44103105-DR-B04	INK CARTRIDGE, BROTHER LC67B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.60		0.00
3	44103105-DR-B03	INK CARTRIDGE, BROTHER LC67HYBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,601.60		0.00
4	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32		0.00
5	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32		0.00
6	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12		0.00
7	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32		0.00
8	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	10	10	10	30	7,488.00	10	10	10	30	7,488.00	10	10	10	30	7,488.00	10	10	10	30	7,488.00	120	249.60		29,952.00
9	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	9	9	9	27	6,739.20	9	9	9	27	6,739.20	9	9	9	27	6,739.20	9	9	9	18	4,492.80	99	249.60		24,710.40
10	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	10	10	10	30	7,488.00	10	10	10	30	7,488.00	10	10	10	30	7,488.00	9	9	9	27	6,739.20	90	249.60		22,464.00
11	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	10	10	10	30	7,488.00	10	10	10	30	7,488.00	10	10	10	30	7,488.00	9	9	9	27	6,739.20	90	249.60		22,464.00
12	44103105-HP-B43	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80		0.00
13	44103105-HP-T43	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32		0.00
14	44103105-HP-B39	INK CARTRIDGE, HP CB535AA (HP22), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00		0.00
15	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52		0.00
16	44103105-HP-P40	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80		0.00
17	44103105-HP-C40	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80		0.00
18	44103105-HP-M40	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80		0.00
19	44103105-HP-Y40	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80		0.00
20	44103105-HP-G40	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80		0.00
21	44103105-HP-B40	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,819.00		0.00
22	44103105-HP-B17	INK CARTRIDGE, HP CD940AA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.80		0.00
23	44103105-HP-T17	INK CARTRIDGE, HP CD943AA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.20		0.00
24	44103105-HP-B35	INK CARTRIDGE, HP CD887AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12		0.00
25	44103105-HP-T35	INK CARTRIDGE, HP CD888AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12		0.00
26	44103105-HX-C42	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68		0.00
27	44103105-HX-M42	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68		0.00
28	44103105-HX-Y42	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68		0.00
29	44103105-HX-B42	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28		0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of [illegible])	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
30	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
31	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
32	44103105-HP-B40	INK CARTRIDGE, HP CH563A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	835.00	0.00
33	44103105-HP-C40	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
34	44103105-HP-M40	INK CARTRIDGE, HP CH567A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
35	44103105-HP-Y40	INK CARTRIDGE, HP CH568A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
36	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
37	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
38	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
39	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
40	44103105-HP-B26	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
41	44103105-HP-T26	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
42	44103105-HP-B33	INK CARTRIDGE, HP C2107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.26	0.00
43	44103105-HP-T33	INK CARTRIDGE, HP C2108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.26	0.00
44	44103105-HP-B42	INK CARTRIDGE, HP C2121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
45	44103105-HP-C33	INK CARTRIDGE, HP C2122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
46	44103105-HP-M33	INK CARTRIDGE, HP C2123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
47	44103105-HP-Y33	INK CARTRIDGE, HP C2124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
48	44103105-HP-T43	INK CARTRIDGE, HP F6V28AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
49	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
50	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
51	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
52	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
53	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
54	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
55	44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
56	44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
57	44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
58	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
59	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
60	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
61	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
62	44103112-EP-B05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.42	0.00
63	44103112-EP-B13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
64	44103112-EP-B07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	810.40	0.00
65	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
66	44103103-BR-B03	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
67	44103103-BR-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,892.80	0.00
68	44103103-BR-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
69	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.20	0.00
70	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,602.40	0.00
71	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
72	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,384.56	0.00
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
74	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																						Total Quantity for the year	Price Catalogue as of 30 Jul 2022	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
75	44103103-BR-T03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,714.80	0.00
76	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.26	0.00
77	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
78	44103103-HP-B34	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,602.00	0.00
79	44103103-HP-B38	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,842.00	0.00
80	44103103-HP-B21	TONER CARTRIDGE, HP CB278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
81	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.70	0.00
82	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,310.40	0.00
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
85	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,140.80	0.00
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,080.60	0.00
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,080.60	0.00
89	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,080.60	0.00
90	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.00	0.00
91	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
94	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,037.00	0.00
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,011.20	0.00
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,460.00	0.00
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,011.20	0.00
99	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,850.80	0.00
100	44103103-HP-B29	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
101	44103103-HP-B32	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,076.72	0.00
102	44103103-HP-B33	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,246.80	0.00
103	44103103-HP-B35	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,686.40	0.00
104	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
105	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,886.00	0.00
106	44103103-HP-B57	TONER CARTRIDGE, HP CF281A (HP81A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,834.72	0.00
107	44103103-HP-B61	TONER CARTRIDGE, HP CF281XC (HP81X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
108	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,838.00	0.00
109	44103103-HP-B62	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
110	44103103-HP-B66	TONER CARTRIDGE, HP CF350A, Black Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
111	44103103-HP-C66	TONER CARTRIDGE, HP CF351A, Cyan Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
112	44103103-HP-Y66	TONER CARTRIDGE, HP CF352A, Yellow Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
113	44103103-HP-M66	TONER CARTRIDGE, HP CF353A, Magenta Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	2	2	2	6	42,182.40	2	2	2	6	42,182.40	2	2	2	6	42,182.40	2	2	2	6	42,182.40	24	7,030.40	168,729.60
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	2	2	2	6	52,884.00	2	2	2	6	52,884.00	2	2	2	6	52,884.00	2	2	2	6	52,884.00	24	8,814.00	211,536.00
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	2	2	2	6	52,884.00	2	2	2	6	52,884.00	2	2	2	6	52,884.00	2	2	2	6	52,884.00	24	8,814.00	211,536.00
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	2	2	2	6	52,884.00	2	2	2	6	52,884.00	2	2	2	6	52,884.00	2	2	2	6	52,884.00	24	8,814.00	211,536.00
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	2	2	2	6	18,595.20	2	2	2	6	18,595.20	2	2	2	6	18,595.20	2	2	2	6	18,595.20	24	3,099.20	74,380.80
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	2	2	2	6	21,964.80	2	2	2	6	21,964.80	2	2	2	6	21,964.80	2	2	2	6	21,964.80	24	3,660.80	87,859.20

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue as of 30 Jun 2022	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
120	44103103-HP-Y52	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	2	2	2	6	21,964.80	2	2	2	6	21,964.80	2	2	2	6	21,964.80	2	2	2	6	21,964.80	24	3,660.80	87,859.20
121	44103103-HP-M52	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	2	2	2	6	21,964.80	2	2	2	6	21,964.80	2	2	2	6	21,964.80	2	2	2	6	21,964.80	24	3,660.80	87,859.20
122	44103103-HP-B53	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,905.00	0.00
123	44103103-HX-B54	TONER CARTRIDGE, HP CF410X (HP410X), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00
124	44103103-HP-C53	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,838.00	0.00
125	44103103-HX-C54	TONER CARTRIDGE, HP CF411X (HP410X), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
126	44103103-HP-Y53	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,838.00	0.00
127	44103103-HX-Y54	TONER CARTRIDGE, HP CF412X (HP410X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
128	44103103-HP-M53	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,838.00	0.00
129	44103103-HX-M54	TONER CARTRIDGE, HP CF413X (HP410X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2613A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
131	44103103-HP-B43	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,686.00	0.00
132	44103103-SA-B03	TONER CARTRIDGE, SAMSUNG ML-D3850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,116.00	0.00
133	44103103-SA-B06	TONER CARTRIDGE, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,484.00	0.00
134	44103103-SA-B07	TONER CARTRIDGE, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,089.44	0.00
135	44103103-SA-B08	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,694.40	0.00
136	44103103-SA-B09	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00	0.00
137	44103103-SA-B14	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,285.52	0.00
138	44103103-SA-B21	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,304.40	0.00
139	44103103-SA-B18	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,956.16	0.00
140	44103103-SA-B20	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,442.80	0.00
141	44103103-SA-B12	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,321.14	0.00
142	44103103-SA-B05	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,033.30	0.00
143	44103103-SA-B10	TONER CARTRIDGE, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,064.40	0.00
SOFTWARE																											
1	43232313-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43232402-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232904-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43232301-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233403-SFT-015	Utility and device drive software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1.		Office Stationery (for LSD), A4	ream	30	35	25	100	100,000.00	35	30	35	105	105,000.00	33	35	35	105	105,000.00	15	15	15	45	45,000.00	360	1,000.00	360,000.00
2		Clipboard, Legal Size, blue	piece	5	3	3	11	1,300.00	3	3	3	9	900.00	3	3	3	9	900.00	3	3	3	9	900.00	40	100.00	4,000.00
3		Dishwashing Liquid	piece	5	3	3	11	1,500.00	5	5	5	15	1,000.00	5	5	5	15	1,000.00	5	5	5	15	1,500.00	60	100.00	6,000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of [illegible])	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
4		Dishwashing Paste	piece	5	5	5	15	750.00	5	5	5	15	750.00	5	5	5	15	750.00	5	5	5	15	750.00	60	50.00	3,000.00
5		Ink for Trodat Stamp, Purple, 10 ml., 12 bottles per box	box	2	2	2	6	13,200.00	1	1	1	3	6,600.00	1	1	1	3	6,600.00	1	1	1	3	6,600.00	15	2,200.00	33,000.00
6		Corrugated Boxes	piece	100	100	50	250	5,000.00	100	100	50	250	5,000.00	100	100	50	250	5,000.00	100	100	50	250	5,000.00	1000	20.00	20,000.00
7		Safety Latex Gloves	box	4	3	3	10	1,000.00	4	3	3	10	1,000.00	4	3	3	10	1,000.00	4	3	3	10	1,000.00	40	100.00	4,000.00
8		Table Calendar	piece	40	0	0	40	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40	200.00	8,000.00
9		Pillows & Bedsheets for Confidential Printing Room	piece	2	2	2	6	3,000.00	2	2	2	6	3,000.00	2	2	2	6	3,000.00	2	0	0	2	1,000.00	20	500.00	10,000.00
10		Stretch Film Wrap, 500mmx300meters	piece	4	4	4	12	6,000.00	4	4	4	12	6,000.00	4	4	4	12	6,000.00	4	4	4	12	6,000.00	48	500.00	24,000.00
11		Bathroom Deodorizer	piece	5	5	5	15	750.00	5	5	5	15	750.00	5	5	5	15	750.00	5	5	5	15	750.00	60	50.00	3,000.00
12		Extension Cord, 10 meters	piece	3	0	0	3	1,500.00	3	0	0	3	1,500.00	3	0	0	3	1,500.00	3	0	0	3	1,500.00	12	500.00	6,000.00
13		Black Ink/Toner for Duplicator (2 tubes/box)	tube	7	7	7	21	37,625.07	7	7	7	21	37,625.07	7	7	7	21	37,625.07	7	7	7	21	37,625.07	84	1,791.67	150,500.28
14		Master Rolls for Duplicator (1 rolls/box, A4)	roll	3	3	3	9	31,500.00	3	3	3	9	31,500.00	3	3	2	8	28,000.00	3	3	2	8	28,000.00	34	3,500.00	119,000.00
15		Epson L3210 003 Black	bottle	10	10	10	30	8,100.00	10	10	10	30	8,100.00	10	10	10	30	8,100.00	0	0	0	0	0.00	90	270.00	24,300.00
16		Epson L3210 003 Cyan	bottle	10	10	10	30	8,400.00	10	10	10	30	8,400.00	10	10	10	30	8,400.00	0	0	0	0	0.00	90	280.00	25,200.00
17		Epson L3210 003 Magenta	bottle	10	10	10	30	8,400.00	10	10	10	30	8,400.00	10	10	10	30	8,400.00	0	0	0	0	0.00	90	280.00	25,200.00
18		Epson L3210 003 Yellow	bottle	10	10	10	30	8,400.00	10	10	10	30	8,400.00	10	10	10	30	8,400.00	0	0	0	0	0.00	90	280.00	25,200.00
19		Canon Ink (Pixma Black 790)	bottle	5	5	5	15	5,700.00	5	5	5	15	5,700.00	5	5	5	15	5,700.00	5	5	5	15	5,700.00	60	380.00	22,800.00
20		Canon Ink (Pixma Cyan 790)	bottle	5	5	5	15	5,700.00	5	5	5	15	5,700.00	5	5	5	15	5,700.00	5	5	5	15	5,700.00	60	380.00	22,800.00
21		Canon Ink (Pixma Magenta 790)	bottle	5	5	5	15	5,700.00	5	5	5	15	5,700.00	5	5	5	15	5,700.00	5	5	5	15	5,700.00	60	380.00	22,800.00
22		Canon Ink (Pixma Yellow 790)	bottle	5	5	5	15	5,700.00	5	5	5	15	5,700.00	5	5	5	15	5,700.00	5	5	5	15	5,700.00	60	380.00	22,800.00
23		Brother Ink (BT 6000 Black)	bottle	5	5	5	15	7,200.00	5	5	5	15	7,200.00	5	5	5	15	7,200.00	5	5	5	15	7,200.00	60	480.00	28,800.00
24		Brother Ink (BT 6000 Cyan)	bottle	5	5	5	15	7,350.00	5	5	5	15	7,350.00	5	5	5	15	7,350.00	5	5	5	15	7,350.00	60	490.00	29,400.00
25		Brother Ink (BT 6000 Magenta)	bottle	5	5	5	15	7,350.00	5	5	5	15	7,350.00	5	5	5	15	7,350.00	5	5	5	15	7,350.00	60	490.00	29,400.00
26		Brother Ink (BT 6000 Yellow)	bottle	5	5	5	15	7,350.00	5	5	5	15	7,350.00	5	5	5	15	7,350.00	5	5	5	15	7,350.00	60	490.00	29,400.00
27		Flash Drive, 16 gb.	piece	0	0	19	19	3,181.36	0	0	0	0	0.00	0	0	19	19	3,181.36	0	0	0	0	0.00	38	167.44	6,362.72
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue as of 30 Jun 2022	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

A. TOTAL		₱	2,941,240.00
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		₱	294,124.00
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		₱	-
D. GRAND TOTAL (A + B+ C)		₱	3,235,364.00
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue [illegible]	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

JUDE ARCHEE N. GO
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

MYRALUNA M. DAPIN / VICENTE Q. VILLACORTE
Accountant / Budget Officer

Approved by:

ARMOND B. INGLIS
Head of Office/Agency

Date Prepared: August 18, 2022